

BRIAN MINIELLY

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Summary of Qualifications

Project manager/adult educator with strong communication and problem-solving skills.

Known for:

- Strong analytical skills and detail oriented
- Effective communicator in person and on-line
- Demonstrated skills in planning and organizing
- Collaborative approach to problem-solving
- In-depth knowledge of computer based tools
- Designer of accessible reports, manuals, and training materials

Professional Experience

ImageWorks Consulting and Communications

Consultant

Current

- Contracts with a variety of provincial ministry programmes.
- Typically perform needs assessment, design, create materials, and deliver – in person or online.
- Delivered College Communications courses off campus in various community locations.
- Operational reviews for programmes within the (former) Ministry of Community and Social Services.
- Environmental Scan for Peel Halton Dufferin Training Board.
- Subjects include safe restraint training, addictions worker training, medication administration, management skills for First Nations management staff, managing diversity, Health Care Aide curriculum development.
- Coordination and delivery of a training program in renewable energy/solar lighting for Indigenous people in southern Costa Rica (through International Y Service Club).

Community Action for Youth Employment Partnership, Toronto

CAYEP Facilitator

1997 -1999

Responsible for developing a formal organization structure in the region for youth employment centres and government funding agencies.

- Facilitated HRDC staff and community agency directors in 7 GTA regions in the building of a regional staff development youth employment support organization in 2 months through the use of online conferencing.

Grey Bruce Regional Health Centre, Owen Sound
Director of Education

1987 – 1989

Responsible for coordination and development of staff development activities, certification programmes and patient education support.

- Operated a fourteen institution consortium for regional delivery of continuing professional health care management education.
- Initiated a continuous intake, participant driven, added nursing skills credential update programme.
- Led an organizational change project establishing a new emergency code for the hospital.

Saskatchewan, Alberta, & Ontario Community Colleges
Director of Programme

to 1987

Responsible for marketing, programme coordination, instructor approval and support, instructional equipment provision, volunteer support, supervision of field staff, policy development, budgeting, staff supervision, curriculum development.

- Created cost effective programme information and marketing systems in a large rural area through use of appropriate technologies and volunteer networks.
- Created alliances with other community agencies.
- Coordinated programming for community information and course support on local cable TV.
- Designed a pre-internet online system for budget support and data transmission for province-wide learning centres.

Education and Professional Development

Graduate Work in Community Development & Adult Education, University of Alberta, Edmonton
M.A. in Communications, Stanford University, Palo Alto, California
B.A. in Film History and Criticism, Queen's University at Kingston

Interests

Ontario Multifaith Council
Equity Reference Group - Toronto District School Board
Service on Library Boards, municipal & regional in Saskatchewan, Alberta, Ontario
Wilderness Canoeing, Kayaking
Renewable energy
Y Service Club – International Development projects